

REGISTRATION SPRING 2017

Registration process in all semesters i.e. (2nd, 4th, 6th & 8th), for Spring 2017, will start from **16th February, 2017** and end on **24th February, 2017**. After 25th February 2017, registration may be allowed till 3rd March, 2017 with a late fee of Rs. 1000/- .
No registration will be allowed after 3rd March, 2017 at any cost.

- Students must strictly follow the registration schedule.

Batch	Date	Discipline	Time	Venue
2016B	16 th February, 2017	Electrical Engineering	09:00 a.m. – 10:30 a.m.	Seminar Room
		Computer Science	11:30 a.m. – 12:30 p.m.	Seminar Room
		Software Engineering	2:30 p.m. – 4:00 p.m.	Seminar Room
2015B	17 th February, 2017	Electrical Engineering	09:00 a.m. – 10:30 a.m.	Seminar Room
		Computer Science	11:30 a.m. – 12:30 p.m.	Seminar Room
		Software Engineering	2:30 p.m. – 4:00 p.m.	Seminar Room
2014B	21 st February, 2017	Electrical Engineering	09:00 a.m. – 10:30 a.m.	Seminar Room
		Computer Science	2:30 p.m. – 4:00 p.m.	Seminar Room
2013B	22 nd February, 2017	Electrical Engineering	09:00 a.m. – 10:30 a.m.	Seminar Room
		Computer Science	2:30 p.m. – 4:00 p.m.	Seminar Room
2010B, 2011B & 2012B	23 rd February, 2017	Electrical Engineering	09:00 a.m. – 10:30 a.m.	Seminar Room
		Computer Science	2:30 p.m. – 4:00 p.m.	Seminar Room

- Spring 2017 time table will be announced on **17th February, 2017**
- Deficient /Repeater Students are advised to first see the time table then register.
- Students are advised to register before the commencement of classes –positively.
- **There will be no installments in fee payment.**
- The Academic session will commence from **27th February, 2017**.

The fee schedule is given below

Batches	Department of Engineering	Department of Computer Science
2016B & 2015B	Rs. 73,050/- including Examination Fee	Rs. 64,050/- including Examination Fee
2014B, 2013B, 2012B, 2011B & 2010B	Rs. 70,000/-	Rs. 61,000/-
Course Fee	Rs. 14,000/-	Rs. 14,000/-

SCRUTINY

The process of scrutiny will be started immediately after the announcement of End Semester Examinations result. If any student is not satisfied with his/her result, he/she may submit the prescribed scrutiny form along with the fee within **15 days** of the announcement of End Semester Examinations result [for students enrolled with Hamdard University] and [Application will only be accepted if submitted within 30 days of the announcement of Result for students enrolled with NED University.]

FINANCIAL AID AND AWARDS**Hajiani Amina Hasham Meritorious Scholarship (full waiver)**

The Hajiani Amina Hasham Meritorious Scholarship (full waiver) would be awarded to those who:

- Have registered in full semester
- Have secured CGPA 3.85
- Have no disciplinary action against them on record.
- Have not been granted exemption in any course

Three students from each batch (i.e. 12 per semester) would be awarded these scholarships based on the order of merit.

Hasham Foundation Scholarship (full waiver)

Hasham Foundation Scholarship would be awarded on need cum merit basis. The Hasham Foundation Scholarship (full waiver) would be awarded to those who:

- Have registered in full semester
- Have secured CGPA 3.50
- Have no disciplinary action against them on record.
- Have not been granted exemption in any course

Three students from each batch (i.e. 12 per semester) would be awarded these scholarships based on the order of merit. Forms can be filled in UIT Computer Labs from **13th February, 2017** till **17th February, 2017** and submitted online. Hard copies must be submitted in Academic Administration Department. Interviews will be held between **21st February, 2017** and **22nd February, 2017** in respective departments. **Deadlines must be strictly followed.**

SIBLINGS CONCESSION

UIT also offers tuition fee concessions for siblings (student's brother or sister should be an existing student at UIT). In the case of siblings one student pays full and the other gets 50% concession in the tuition fee. Separate form has to be filled in UIT Computer Labs for Sibling Concession (if desired and applicable) from **13th February, 2017** till **17th February, 2017** and submitted online. Hard copies must be submitted in Academic Administration Department.

Eligibility of Siblings Concession:

Both Siblings must be registered in full semester and secure minimum GPA 2.00 in the semester without any 'F' grade in any course. Please also attach the photocopies of grade sheets along with the sibling's form. [Only one concession can avail by the student either Merit or Sibling]

ATTENDANCE WARNING

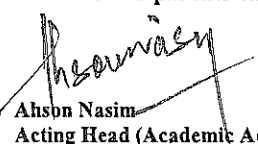
All parents and students are warned well in advance that 'Attendance' requirement has to be strictly followed. **25%** attendance cover is provided for hospitalization or for any genuine eventuality, those who do not have the **75% (Theory & Laboratory) attendance** or miss their periodical examination are subject to be detained from appearing in End Semester Examinations as per statues of Hamdard University/ NED University of Engineering & Technology, Pakistan Engineering Council (PEC), National Education Computing Accreditation Council (NCEAC) and Higher Education Commission (HEC).

Attendance will be counted from the beginning of the academic session. No compromise whatsoever will be made in this regard.

EXAMINATION

A student who misses a quiz/ assignment/ Mid Semester Examination is awarded zero marks in the respective Examination. There is no provision of retake Examination.

Students and parents can check the attendance and sessional marks weekly on <http://student.uit.edu>


Ahson Nasim
Acting Head (Academic Administration & Examinations)